FILE: DL-E1

Sutton Public Schools

PROPERTY DISPOSAL FORM

(NO VALUE - REQUEST TO TRASH/RECYCLE)

DATE: _____ PRINCIPAL APPROVAL: _____

SCHOOL: _____ SUPERINTENDENT APPROVAL: _____

REQUESTED BY: _____ APPROVED BY SCHOOL COMMITTEE: _____ (date)

COPY SENT TO BOARD OF SELECTMEN: _____ (date) REMOVED FROM INVENTORY: _____ (date)

NO.	DESCRIPTION	QTY.	AGE	CONDITION (Indicate "No Value")	ESTIMATED CURRENT VALUE EACH	REQUEST TO: (Indicate "Trash/"Recycle")	SUPERINTENDENT RECOMMEND
				NO VALUE		TRASH/RECYCLE	