



Sutton School Committee

Sutton, Massachusetts 01590

The Sutton School Committee met in the Wally Johnson Room of the Sutton Municipal Center on MONDAY, MAY 15, 2017.

School Committee Members present at the meeting were Nate Jerome, Chair; Paul Brennan, Vice Chair; Bruce Edwards, Secretary; Peter Tufts; and Kristen Feifert Clark.

Administrators present at the meeting were Theodore Friend, Superintendent; Roger Raymond, Facilities Manager; Ted McCarthy, High School Principal; and Gerry Goyette, Middle School Principal.

Agenda Item 1 – Call to Order

Mr. Jerome called the meeting to order at 7:00 p.m.

Agenda Item 2 – Pledge of Allegiance

Agenda Item 3 – Citizen Forum

No one present wished to speak.

Agenda Item 4 – Consent Agenda

Mr. Brennan moved, and Ms. Feifert Clark seconded, to approve the Minutes of May 1, 2017, as well as the Bill Schedule of May 1 and two Bill Schedules of May 10, 2017; and approve and release the Executive Minutes of May 1, 2017 as presented.

Carried 5-0-0

Agenda Item 5 – Waste Water Treatment Plant

Mr. Raymond provided information about Whitewater, including the services and preventative maintenance they perform.

Agenda Item 6 – Student Handbook Changes (MS & HS)

The following change will be made to the High School Student Handbook:

- Under the paragraph entitled “Use of Tobacco on Campus”, the number of days a student may be suspended for using tobacco products will be changed from three to five days.

It was recommended that the word “Tobacco” be replaced with “Nicotine” in both, the heading and text of this paragraph.

Mr. Brennan moved, and Ms. Feifert Clark seconded, to approve the changes to the High School Student Handbook as amended.

Carried 5-0-0

The following changes will be made to the Middle School Student Handbook:

- Under Paragraph G entitled “Lunch and Cafeteria Rules” the following will be added:
 4. Cell phones are not allowed at lunch and must be in student lockers.
- Following Paragraph entitled “Student Phone Use”, a new section will be added as follows:

D. Student Cell Phones

1. At 7:30 all student cell phones must be powered off and placed in a locked student assigned locker.
 2. If a student needs their cell phone for a classroom activity, they may retrieve their phones prior to the class period during passing. Students must return their powered down phones after the class to their lockers.
 3. During the class period that students need their phones, they are to be placed powered down on their desks face down until they are needed for the activity. Upon the completion of the activity, phones are to be powered down and returned to their desks face down for the remainder of the class period.
 4. Students who need an electronic device (phone), but due to parental discipline may check out a laptop/tablet from the library during the passing period prior to a class that requires a device. A pass will be given by the librarian to return the laptop/tablet to the library 3 minutes before the end of the class period.
 5. Misuse of student cell phones will result in the office holding your phone for a one week period during school hours and may be checked out for a classroom activity and then returned back to the office. Phones may be held overnight in a locked safe if a student fails to return to the office to pick up their phone and will not be available until the next day. Upon multiple offenses, office phone holding time will be increased based on principal discretion.
- Under the paragraph entitled “Use of Tobacco on Campus”, the number of days a student may be suspended for using tobacco products will be changed from three to five days. The word “Tobacco” shall be replaced with “Nicotine” in both, the heading and text of this paragraph.

Ms. Feifert Clark moved, and Mr. Brennan seconded, to approve the changes to the Middle School Student Handbook as presented.

Carried 5-0-0

Agenda Item 7 – School Improvement Plan Updates (MS & HS)

Mr. McCarthy provided an update of the High School Improvement Plan. Mr. Goyette provided an update of the Middle School Improvement Plan.

Agenda Item 8 – Superintendent’s Evaluation

The School Committee rendered its evaluation of Superintendent Theodore Friend.

Agenda Item 9 – Superintendent’s Update

We continue to work on how to close the gap in next year’s budget. While attending the High School and Middle School DVC Regional Track Meets, I witnessed the comradery and sportsmanship that was shown to the fellow athlete, which was something to behold. There were six nights of the arts and it was amazing to see the progress in both, art and music.

Agenda Item 10 – New Business/Agenda Items/Action Items

Mr. Edwards piggybacked on Mr. Friend’s comment about the MS Track Team. Matt Friedman, Head Coach, is the epitome of communication. He lets you know what’s going on with the Middle School students. It’s nice to receive these messages through the app. The concerts – WOW! Mr. Falvo, Ms. Dame, Ms. Kerr and Ms. Wildman did a fantastic job. Mr. Bailey and Ms. Zamulinsky, likewise, did a fantastic job with the arts!

Agenda Item 11 – Adjournment

At 8:25 p.m., Ms. Feifert Clark moved, and Mr. Brennan seconded, to adjourn.

Carried 5-0-0

Respectfully submitted,

Dianne Guillen
Recording Secretary

Documents:

Agenda

Briefing Sheet

Minutes & Executive Minutes (05-01-17)

Bill Schedules (05-01-17; 05-10-17; 05-10-17 Athletics/Facilities)

Changes to Student Handbook (MS & HS)

School Improvement Plan Updates (MS & HS)