



Sutton School Committee

Sutton, Massachusetts 01590

The Sutton School Committee met in the Wally Johnson Room of the Sutton Municipal Center on MONDAY, FEBRUARY 22, 2016.

School Committee Members present at the meeting were Liisa Locurto, Chair; Nathan Jerome, Vice Chair; Mary Green, Secretary; Paul Brennan and Bruce Edwards.

Administrators present at the meeting were Theodore Friend, Superintendent; Robin Millea and Michelle Donovan, School Nurses; Richard Levansavich, Teacher.

Agenda Item 1 – Call to Order

Ms. Locurto called the meeting to order at 7:00 p.m.

Agenda Item 2 – Pledge of Allegiance

Agenda Item 3 – Citizen Forum

Kathryn Jenkins, a resident and parent of children attending the Sutton Public Schools, addressed concerns about the 2015-2016 school calendar.

Agenda Item 4 – Consent Agenda

Mr. Jerome moved, and Ms. Green seconded, to approve the Minutes of February 1, 2016 as presented.

Carried 3-0-2 (Brennan, Edwards)

Mr. Jerome moved, and Mr. Brennan seconded, to approve the Bill Schedules of February 4, 2016 and February 11, 2016 as presented.

Carried 5-0-0

Agenda Item 5 – Superintendent’s Scholar

Gillian Schutt was recognized as the Worcester County Superintendents’ Association Scholar from Sutton High School 2015-2016. Not only was she the number one student academically, but she accomplished so much more – First Chair Alto Saxophone; Cross-Country Captain; and lead part in the 2016 Sutton Drama Club production of “The Importance of Being Earnest”. She truly represents the best of Sutton.

Agenda Item 6 – High School Store

Lora Dufresne and Lauren Campbell discussed opening a school store as part of a Community Service Learning project. It is a good way to take learning beyond the classroom and provide a

real life experience. The store will sell pens, pencils, notebooks, hats and shirts and will be located next to the Middle/High School Auditorium.

Mr. Jerome moved, and Mr. Brennan seconded, to approve adding a subsidiary title, High School Store, to High School Student Activities Account as presented.

Carried 5-0-0

Agenda Item 7 – Transfer of Funds from Text Books to Professional Development

Mr. McCarthy requested that \$3,000 be transferred from the High School Text Book account to the High School Professional Development account.

Mr. Brennan moved, and Mr. Jerome seconded, to approve the transfer of funds from the High School Text Book account to the High School Professional Development account as presented.

Carried 5-0-0

Agenda Item 8 – Second Reading of Narcan Policy & Procedure

A second reading of the Narcan Policy and Procedure took place. School nurses, Michelle Donovan and Robin Millea, provided an overview and answered questions and concerns.

Agenda Item 9 – Add Assistant to Auditorium Supervisor to Fee Schedule

We would like to add an Assistant to the Auditorium Supervisor to the Fee Schedule of the Procedures and Guidelines Governing Use of School Facilities. The Assistant would receive \$15.00/per hour and would help the Auditorium Supervisor at events as needed.

Mr. Edwards moved, and Mr. Jerome seconded, to approve adding Assistant to Auditorium Supervisor to the Fee Schedule of the Procedures and Guidelines Governing Use of School Facilities as presented.

Carried 5-0-0

Agenda Item 10 – Questions for Superintendent’s Survey

The Superintendent’s Survey was reviewed. It was decided to add the following two statements to the survey: (1) I am a staff member, parent, parent & staff member; (2) My child attends SCEL, Elementary School, Middle School, High School, Not Applicable. A link to this survey will be e-mailed to all parents and staff members for participation. The link will also be added to the District website.

Agenda Item 11 – Superintendent’s Update

Mr. Friend provided the Committee with information pertaining to Suburban Coalition’s Resolution Calling for Fully Funding of the Foundation Budget Review Commission’s Recommendations and asked that a vote in support of this resolution be taken at the next School Committee meeting.

Margo and Ted will be participating in a conference call on Thursday with the State Audit Team Director to finalize plans for the site visit scheduled to take place March 14th-March 17th. Over the next few weeks, the gathering of requested materials will be completed and meetings will be coordinated with School Committee members, staff, parents, and local officials.

Mr. Goyette, Ms. Harrison and Mr. Durgin will be attending a full day training tomorrow on the implementation of PARCC testing for grades 3-8. The new MCAS 2.0 will be more like PARCC than the old MCAS. We need to give our students time to adjust to the new online

testing. Last year's results showed that students performed better using paper and pencil. As paper will not be an option, it is important that our students take the test on the computer the next two years when we are held harmless.

The attendance during the week of winter break (February 17, 18 and 19) was as follows: Elementary – 94%, 97%, 95%; Middle – 95%, 95%, 93%; High – 77% (many seniors chose not to attend), 88%, 86%. A brief survey of the 2015-2016 School Calendar was sent out this evening. The 2016-2017 School Calendar will be discussed at our next meeting.

The Boys Basketball team won their 3rd consecutive Clark Tournament Saturday night.

The High School Drama Club's production of Oscar Wilde's, The Importance of Being Earnest was a great success. Sutton talent is amazing!

The School Committee will present the FY2017 School Budget at the Finance Committee's public hearing on Tuesday, March 29, 2016.

Finally, Susan Rothermich has accepted the position of Business Manager with the Town of Sudbury. Sue will be leaving at the end of the school year and will be greatly missed. We wish her all the best! This position has been posted and we anticipate scheduling interviews with licensed candidates within the next couple of weeks.

Agenda Item 12 – New Business/Agenda Items/Action Items

Liisa Locurto announced that she will be giving up her seat on the School Committee and moving on. Anyone interested in becoming a member of the School Committee may pick up nomination papers at the Town Hall and return them before the April 1st deadline.

Agenda Item 13 – Adjournment

At 8:10 p.m., Mr. Jerome moved, and Mr. Brennan seconded, to adjourn.

Carried 5-0-0

Respectfully submitted,

Dianne Guillen
Recording Secretary

Documents:

Agenda

Briefing Sheet

Minutes (02-01-16)

Bill Schedules (02-04-16 & 02-11-16)

Scholar's Profile & Favorite Quote

Memo re: Transfer of Funds

Narcan Policy & Procedure

Fee schedule for Assistant to Auditorium Supervisor

Questions for Superintendent's Evaluation