



Sutton School Committee

Sutton, Massachusetts 01590

The Sutton School Committee met in the Wally Johnson Room of the Sutton Municipal Center on MONDAY, FEBRUARY 1, 2016.

School Committee Members present at the meeting were Liisa Locurto, Chair; Nathan Jerome, Vice Chair; and Mary Green, Secretary.

School Committee Members absent from the meeting were Paul Brennan and Bruce Edwards.

Administrators present at the meeting were Theodore Friend, Superintendent; Susan Rothermich, Business Manager; and Christina Tuomala, Athletic Director.

Agenda Item 1 – Call to Order

Ms. Locurto called the meeting to order at 7:00 p.m.

Agenda Item 2 – Pledge of Allegiance

Agenda Item 3 – Citizen Forum

No one present.

Agenda Item 4 – Consent Agenda

Mr. Jerome moved, and Ms. Green seconded, to approve the consent agenda as presented.

Carried 3-0-0

Agenda Item 5 – Student Update

Student representatives were not available for this meeting.

Agenda Item 6 – Student Council Field Trip

Christina Tuomala provided details about the High School Student Council's overnight field trip to Hyannis, MA, which would take place from March 9-11, 2016. This is an annual trip that includes workshops, motivational speakers, and the sharing of ideas. Students would only miss 1.5 days of school, the other 1.5 days there is no school due to Professional Development. The mode of transportation will be sharing a bus with Uxbridge. The group will be staying at The Resort and Conference Center, Hyannis, MA or a nearby alternate location (if there is overflow), which they would be shuttled to. The total cost of the trip to students is \$350.00.

Mr. Jerome moved, and Ms. Green seconded, to approve the Student Council Overnight Field Trip to Hyannis as presented.

Carried 3-0-0

Agenda Item 7 – FY16 Budget Update

Susan Rothermich provided an update on the FY16 Budget. Money has been encumbered to fix the boiler in the Simonian Center. Electricity is trending well. As there has been no snow, solar continues to produce. Ms. Rothermich reviewed a Vehicle Replacement Plan. It was advised to replace Bus 2 with a Type A bus (20 passengers), as well as replace two vans due to high mileage. Additionally, the bus has body rust making it difficult to pass inspection. The cost of replacing the bus would be approximately \$50K; the two vans \$32K (for both). This cost would be fully funded by transportation revenue. It was also recommended to replace one van in FY18 and one in FY19 at which point the fleet would be in good condition.

Mr. Jerome moved, and Ms. Green seconded, to approve the Vehicle Replacement Plan as recommended by the Business Manager.

Carried 3-0-0

Agenda Item 8 – SWCEC 2nd Quarter Report

Mr. Friend reviewed the second quarter report of the Southern Worcester County Educational Collaborative.

Agenda Item 9 – First Reading of Narcan Policy & Procedure

Mr. Friend explained that we are looking to have Narcan available in our school and also during public events. It would not only be used for drug overdose, but may also be used if someone had an allergic reaction to an opioid that was given after a surgical procedure. The School Nurses are looking into how to keep it safe and, at the same time, having it readily available for emergency use by the public. A School Nurse will be present at our next School Committee meeting on February 22nd to review the policy and procedure in more detail and answer questions.

Agenda Item 10 – Questions for Superintendent’s Evaluation

A sample questionnaire to be used for the Superintendent’s Evaluation was presented. The questions are broader and relate to representation of the schools, making decisions in the best interest of students, communication with families and the community, security and safety, operations of the school system, technology, quality of education, and relationship with School Committee. It also allows for additional comments. The survey could be sent out in mid-March, or even after April vacation, so results could be compiled and reviewed at the summer retreat.

Agenda Item 11 – Superintendent’s Update

Nothing to report since last week.

Agenda Item 12 – New Business/Agenda Items/Action Items

None.

Agenda Item 13 – Adjournment

At 7:25 p.m., Ms. Green moved, and Mr. Jerome seconded, to adjourn.

Carried 3-0-0

Respectfully submitted,

Dianne Guillen
Recording Secretary

Documents:

Agenda
Briefing Sheet
Minutes (01-25-16)
Bill Schedule (01-27-16)
Overnight Field Trip Approval Form
FY16 Year-to-Date Budget Report
Memo re: Vehicle Replacement Plan
SWCEC 2nd Quarter Report
Narcans Policy & Procedure
Questions for Superintendent's Evaluation