



# Sutton School Committee

Sutton, Massachusetts 01590

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The Sutton School Committee met in the Wally Johnson Board Room of the Sutton Municipal Center on MONDAY, FEBRUARY 3, 2014.

**School Committee Members present** at the meeting were Nathan Jerome, Chair; Jesse Limanek, Esquire, Vice Chair; Kristen Feifert Clark, Secretary; and Liisa Locurto.

**Administrators present** at the meeting were Theodore Friend, Superintendent and Michelle Babin, Director of Food Services.

## **Agenda Item 1 - Call to Order**

Mr. Jerome called the meeting to order at 7:00 p.m.

## **Agenda Item 2 - Pledge of Allegiance**

## **Agenda Item 3 - Citizen Forum**

No one present wished to speak.

## **Agenda Item 4 - Consent Agenda**

Ms. Locurto moved, and Ms. Feifert Clark seconded, to approve Consent Agenda as presented.

Carried 4/0

## **Agenda Item 5 – Student Update**

The Student Update was postponed due to inclement weather conditions.

## **Agenda Item 6 – Cafeteria Update**

Michelle Babin reviewed some of the changes that were implemented in Food Services, which included: revamping and increasing the middle school and high school grab n’go lunch selections; offering a variety of wraps, salads and subs that are made fresh daily; increasing the variety and amount of fresh produce; and introducing scratch cooking and batch cooking. Ms. Babin has collaborated with the High School Special Education Department to have four of their students work in the high school kitchen on a daily basis. Ms. Babin received her BS in Culinary Nutrition from Johnson and Wales University and pursued her Registered Dietician through Meredith College.

## **Agenda Item 7 – Approval of 2015 Graduation Date**

Mr. Friend relayed Mr. McCarthy’s request that the graduation for the Class of 2015 be held on June 4, 2015 at Mechanics Hall.

Ms. Locurto moved, and Mr. Limanek seconded, to approve the 2015 Graduation Date as presented.

Carried 4/0

**Agenda Item 8 – Approval of Sponsorship for Warrant Article for Sale of Surplus Assets**  
Sutton Public Schools raised \$523 from a sale of furniture that would otherwise be picked up as trash. A warrant article will be requested at the May Town Meeting and then a vote will go back to Student Council.

Mr. Jerome motioned, Ms. Feifert Clark moved, and Mr. Limanek seconded, to approve the sponsorship for warrant article for sale of surplus assets as presented.

Carried 4/0

**Agenda Item 9 – FY14 Budget Update**

Mr. Friend provided the Committee with an update of this year’s budget. Although we are in very good shape, it is important to note that we do have a tight budget and there is not a lot of pocket money for an emergency situation. We do not anticipate overspending the budget.

**Agenda Item 10 – Superintendent’s Update**

Mr. Friend extended a thank you to Jim Smith, Tim Harrison and FINCOM for their support of the new Math Series Investigations for grades K-5. The cost for the Math Series will be placed on the Capital Plan. Mr. Friend also thanked Denielle Staca and Tim Frasier, two middle school teachers, for their work on flipping classrooms. Ms. Staca created a videoconference to correct a student’s open response. For homework, the student is instructed to watch the video and make suggested changes to improve his/her grade. The student’s parents may also view the video. This type of homework allows for more challenging activities to be done while in the classroom. Our intention is to build upon this technological instructional strategy going forward. The Celtics fundraiser was a hit. Thanks to David Lyman, a special education teacher in the high school, who escorted the students on the bus and was a big seller of raffle tickets. We sold over \$5,600 and received \$2,800 for special education. Art teacher, Mrs. Hehir, has created online portfolios for each student in grades 1-5. Students and parents may sign on to view their portfolio.

**Agenda Item 11 – New Business, Agenda Items, Action Items**

Parents of high school students received a great letter from Principal, Ted McCarthy, regarding drug and alcohol abuse. As safety is paramount to the school system, our job is to educate the students in this regard.

**Agenda Item 12 - Adjournment to Executive Session**

At 7:39 p.m., Mr. Jerome motioned to adjourn to Executive Session. Ms. Feifert Clark moved, and Mr. Limanek seconded, to adjourn to Executive Session for the purpose of negotiations and not reconvene in Open Session.

Ms. Locurto, Yes  
Ms. Feifert Clark, Yes  
Mr. Limanek, Yes  
Mr. Jerome, Yes

Carried 4/0

Respectfully submitted,  
Dianne Guillen  
Recording Secretary